

Summary for Staff – week of December 7 to 11, 2020

- As communicated, a new staff positive case was reported on Dec. 7. The staff worked on four units (FAP-A, Bayview and Beckwith A&B) between Wednesday Dec. 2 and Thursday Dec. 3. High risk exposure staff remain off work for 14 days and are required to be tested. The units have numerous safety precautions in place.
- We have had no further reported staff positive cases as of Dec. 11th – the total for staff cases since the pandemic began is 3.
- Our patient positive cases remain at zero since the pandemic began. We have 63 out of 64 patient negative test results back from the four affected units. Patients are confined to the four units until Dec. 17th (14 days has passed.) This could change if we receive positive patient or additional staff results.
- Waypoint continues to not be considered in outbreak at this time.
- Our Simcoe/Muskoka Region is being moved into the Red-Control level in the province's COVID response framework on Dec. 14, 2020.

Wearing of Masks at Workstations with Barriers

- IPAC has reviewed our current processes as well as what other regional and partner hospitals are doing related to wearing of masks.
- You must wear a mask at all times throughout the day unless
 - You are in an office space or at a workstation with more than 6 feet (2m) separation AND a) physical barriers (eg. Book shelves, tall desks, dividers) and/or b) multi-directional work stations (ie. back to back)

Masks now required at Entry to our buildings and in the screening line

- It was announced on Dec. 11, that starting immediately, we are requiring staff **to wear a medical/surgical mask on entry to our buildings and in the screening line**
- For staff not working on one of our four affected clinical units, please keep your Waypoint mask from your previous shift, stored in your paper bag or if it is soiled or wet, discard and ask for a new one from your manager or the screener before you leave. (Bayfield building staff will continue with their current process.)
- For the four affected programs (FAP-A, Bayview and Beckwith) discard your mask and either get a new one from your manager or the screener before you leave.

Compliance with Screening

- You must stop at the screening station and listen to and answer the six standard questions from the screeners. You must also review the list of other symptoms and respond with your answer to the screener. The symptom list may have changed so it is important you review it daily.

Surveillance testing for all staff

- On-site testing will be available for all staff next week. **You must have your health card.**
- The details are as follows:
 - Dec 16th – Testing for any staff member who wishes to have a test. Hours will be 6:30-14:30 at the ESB building.
 - Dec 17 and 18th- Testing for Horizon staff or staff who frequent Horizon as part of their role (eg. Housekeeping, Food Services). Hours will be 6:30 am to noon. Location is upper level of Bayfield Bldg.

- We will also have some mobile staff testing for staff. The hours are still need to be determined but will take place on one or more of the dates listed above.
- This is open to all Waypoint staff including those who are working from home.

REMINDER – Eating/Drinking

- Staff outbreaks in other hospitals have been linked to lax practices in break rooms. Please be vigilant about maintaining distance especially when eating/drinking. In an effort to keep you and your colleagues safe:
 - Eat alone where possible!
 - Adhere to signage on break/staff rooms for the number of people allowed at one time.
 - If eating alone is not possible, limit capacity to 2 people while eating, ensure there is 6 ft (2m) between each person AND a) physical barriers and/or b) multi-directional seating (do not face each other)
 - If eating in a space with another person, avoid prolonged unprotected periods (more than 15 min) where both persons are eating
 - If eating in a shared space there should be no talking during the meal. Masks are to be put back on as soon as meal is finished.
 - Do not move tables or chairs, or signage on chairs in any room or area of the hospital.

Holiday, Social and other Gatherings of Staff

- Given community spread of the virus, it is important we all follow public health guidelines and not hold any staff holiday gatherings/ lunches in the hospital or at off-site locations, including our homes. That includes the sharing of homemade treats or potluck lunches.
- Food prepared in a commercial kitchen and individually packaged and delivered in a basket/box, can be separated by an employee practicing proper PPE.
- Anything prepared or baked in a household kitchen is not to be brought in for sharing.

Auditing of PPE, Physical Distancing

- Auditing of our safety practices is being done throughout the day for strict compliance.
- **PLEASE NOTE** – Spot auditing includes review of video in those areas where there are cameras to ensure compliance with health and safety measures.

Staff working at other hospitals, facilities in Outbreak

- You will be asked if you have worked at a hospital/organization in a declared outbreak since your last screening (and in the last 14 days)
- If you have, you will be asked to contact Occupational Health prior to entering the building. They will discuss your scenario and provide direction regarding work eligibility.
- In all cases where you have any symptoms of illness, please **do not** come to work, and report your absence to your manager/staffing office, as well as Occupational Health at 705-549-3181 ext. 2571 (during business hours) or 705-433-3422 (after hours).

Employee/Family Assistance Plan (EFAP) session

- This will be a ZOOM session regarding current EFAP supports and services that will be presented by Morneau Shepell on Tuesday December 15, 2020 at 2 PM to 3 pm.
- No registration required.
- Join Zoom Meeting hosted by Greg Schneider, Sr. Customer Success Manager from Morneau Shepell at <https://morneaushepell.zoom.us/j/93277496009>